Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**SARASWATA SNATAKA MAHAVIDYALAYA**
Name of the head of the Institution	**SUBAL DAS**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**06795273345**
Mobile no.	**9938626567**
Registered Email	**ssmvkuamara@gmail.com**
Alternate Email	**subaldas66@gmail.com**
Address	**AT/PO - KUAMARA, DIST - MAYURBHANJ, ODISHA, PIN - 757027**
City/Town	**KUAMARA**
State/UT	**Orissa**
Pincode	**757027**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**state**
Name of the IQAC co-ordinator/Director	**Mr. PRAVAT KUMAR SENAPATI**
Phone no/Alternate Phone no.	**06795273345**
Mobile no.	**9438057046**
Registered Email	**pksenapati14@gmail.com**
Alternate Email	**aswinipradhan2014@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://ssmvkuamara.org/

4. Whether Academic Calendar prepared during the year	**No**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity Period From	Validity Period To
1	**C**	**1.89**	**2016**	**16-Dec-2016**	**15-Dec-2021**

6. Date of Establishment of IQAC	**09-Feb-2012**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Preparatory Frame work for Anti Ragging Awareness	**08-Jul-2019** **1**	**50**
Feedback from students and Parents	**17-Nov-2019** **2**	**90**

Disaster Management Programme	15-Feb-2020 1	210
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education Department	Infrastructural Development	State Govt.	2019 180	1600000
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Disaster Management Programme. 2. College has successfully uploaded the Data of AISHE for the session 20192020 3. Outstanding Performance in Sports Activities. 4. Inter College Volley Ball Champion. 5. College is free from Ragging the campus is free from plastic.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Construction of Science Building inside the college campus.	Achieved

College has encouraged students for e-learning because of Covid-19 pandemic	Student have been imparted online teaching through Google Meet and Zoom app.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing Body of the College	17-Jan-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**07-Feb-2020**
17. Does the Institution have Management Information System ?	**No**

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Saraswata Snataka Mahavidyalaya, Kuamara, Mayurbhanj, Odisha is currently having the following mechanisms for effective delivery of curriculum – I. At the beginning of an academic session, Departmental Meetings are held in every Department in which the topics in the syllabus are distributed to the teachers after discussion with them. II. Number of classes for each topic is decided according to the syllabus. III. College administration provides a well prepared Time Table to the students each year for smooth running of classes. IV. The routine after being approved by the Principal is generally distributed to the students. V. Classes are held according to the schedule under the supervision of College Administration. VI. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as- a) Chalk and Blackboard method. b)Distribution of class notes by teachers. c) Group discussion amongst the students during the class. d) Seminars by students related to curriculum. e) Paper presentation by the students. f) Proper and adequate instrumentation facility is given to the students for their practical classes, Mid-term examinations, regular assessment in practical classes are done online mode to keep track on the improvement of the students. College administration also keeps a vigilant eye on the results and needs of the students time to time.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	nil	Nil	00	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nill	Nil	Nill

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nill	0
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nil	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

Students feedback is filled by the students of 3 Final Degree on their last examination day in the college. Feedback is received on varied aspects of the college including location, office, canteen, laboratory, library,

administration and academics etc. The points are calculated according to the grades given by the students in various criteria. The grades are given as A,B,C,D,E, (where A5, B4,C3,D2,E1). The average and percentage of various criteria are calculated. The strength and weaknesses mentioned by the students are summarized. Feedback is also collected from the parents during Parent Teacher Meeting (PTM)s. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees /departments as per the proposals of Committees Departments, discussions are made in GB of the college for necessary action. Strengths of the colleges are also taken into consideration for further up gradation.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	HUMANITIES	192	204	183
BSc	PHYSICAL SCIENCE AND BIOLOGICAL SCIENCE	80	82	63
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	642	0	13	0	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
0	0	0	0	0	0
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Under the Mentor system, the fulltime teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a fulltime teacher as their mentor. At the beginning of the academic session, the classwise names of the mentors are displayed on the college notice board. The mentors are responsible for academic progress and psychological well being of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling of those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees,

whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the biographic details of each individual mentee including educational background and socioeconomic status. They also maintain record of their class attendance, class performance and academic progress.642

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
642	13	1:49

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	SUBALDAS	Associate Professor	HONORARY D.Litt Degree from University Of Central America.
2020	PRAVAT KUMAR SENAPATI	Associate Professor	HONORARY D.Litt Degree from University Of Central America.
2020	ASWINI KUMAR PRADHAN	Associate Professor	HONORARY D.Litt Degree from University Of Central America.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
Nill	NIl	NIl	Nill	Nill
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college introduced zone type mass evaluation systems in the college for examinations in place of traditional evaluation methods of taking answer scripts to home. Inspite of the same, the teachers are evaluating the students organizing debates, extempore, group discussion, seminar presentation etc.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute prepare a academic calendar at the beginning of the year and distributes it to the students at the time of their admission in the college and the academic session 2019-20 was not an exception. The academic calendar is also distributed among all the teaching and non teaching staff members of the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (National level holidays, state level holidays, local holidays and the institutional holidays) date schedule of the college examinations etc.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

No Data Entered/Not Applicable !!!

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	HUMANITIES	145	130	89.65%
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Nil

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	0	0	0	0
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nill	Nill	Nill
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

Nil	Nil	Nill	Nill	Nill	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	Nil	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nill	Nill	Nill	Nill	Nill

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nill	Nill	Nill	Nill

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nill	0	0	0	0

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swatchh Bharat	NSS	4	105
Swachhata Pakhwada	NSS	6	90
National Youth Day	NSS	5	85
Tree Plantation	NSS	5	80
International W. Day	NSS	4	110
World Health Day	NSS	6	100
Observance of Rashtriya Ekta Dwivas	NSS / YRC	8	110
World Environment Day	NSS	7	102
Observance of World AIDS Day Rally for awareness	NSS	10	120
Observance of Road Safety Week	NSS	5	85
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nill
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Nil	Nil	Nil	Nill	Nill
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	NIl	Nill	Nill
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant

		institution/ industry /research lab with contact details			
Nil	Nil	Nill	Nill	Nill	Nill
No file uploaded.						

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nill	Nill
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LIBRARY AUTOMATION SOFTWARE	Partially	4.2.1	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9009	1213852	488	100000	9497	1313852
Reference Books	1039	124248	0	0	1039	124248
e-Books	10	0	5	Nill	15	0

| Journals | 554 | 3075 | 584 | 7500 | 1138 | 10575 |

No file uploaded.

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIl	Nil	Nill	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	7	1	2	3	1	2	0	1	0
Added	0	0	0	0	0	0	0	0	0
Total	7	1	2	3	1	2	0	1	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

2 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	Nill

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

In regards to the policies and Procedures for maintaining and utilizing Physical, Academic and support facilities like Laboratory, Sports Complex, Computers and class rooms etc the following measures are taken with unanimous decision of the college authorities and Governing Body as a whole. The Laboratory of the college is taken care of by the concerned in-charge. The decision of purchase of Laboratory Equipments is taken by the authority having consultation with the purchase committee and Stock Register is also maintained. The Library in-charge takes the sole responsibility regarding the Library with the consultation of Library Committee. The Governing Body of the College takes the decision for purchasing and maintaining of the computers. Vouchers and Stock Registers are also maintained with. And eventually in relation to the

maintenance of class rooms, the Administrative Bursar takes utmost interest in consultation with the Governing Body and College authority. Repairing and new setups are done from the college head and from M.P. and M.L.A. Lads along with Governing Assistance.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	FREE STUDENTSHIP	12	2520
Financial Support from Other Sources			
a) National	NIL	0	0
b)International	NIL	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Nil	Nill	0	0
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
Nill	Nil	Nill	Nill	Nill	Nill
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
NIL	0	Nill	Nill	Nill	Nill
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	0	0	0	0	0
2019	0	0	0	0	0
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Sports	Institutional	110
Inter College Volley Ball Tournament	Institutional	12
Ganesh Chaturthi Saraswati Puja	Institutional	415
Teachers' Day Celebration	Institutional	215
Welcome for the new comers	Institutional	230
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	Nil	Nill	Nill	Nill	Nill	Nill
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Union of the college works for the benefit of the students through the year and pursues several activities within and outside the college campus. The major activities pursued by the students Union in 2019-20 are – Cultural Activities : • Organisation of Fresher's Welcome, a cultural programme to welcome the newly admitted students in the college. • Celebration of birth Anniversary of M.K. Gandhi in the college. • Observation of Teacher's Day to mark the birth anniversary of Dr. S. Radhakrishnan. • Observance of National Youth Day. • Organisation of the Annual Day Function. • Observance of International Literacy Day. • Observance of World AIDS day. • Celebration of Saraswati Puja in the college. Sports Activities : • Organisatio of Annual Sports of the college. Other Activities : • Blood Donation Camp is held each

year in the college premises by YRC along with the NSS Units of the college and total support from students and staff members as a whole. • Participation in 'Safe Drive Life' campaign along with police personnels of Kuamara Outpost, Kuamara, Mayurbhanj.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Appointed a Campus in –charge for the maintenance of campus discipline in the college. Various committees have been formed to coordinate important administrative activities of the college. A Cell is formed under the supervision of IQAC to coordinate academic activities of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	1.Online Admission including online payment facility in for UG Classes. 2.Online admission is made strictly on the basis of merit. 3.Strict observance of Govt. Rules for Reserved Categories
Industry Interaction / Collaboration	Nil
Human Resource Management	1.Motivating and facilitating the faculty members to participate in Refresher Orientation courses. 2.Organisation of a workshop on different safety measure to adhere to in daily life and in work place. 3.Maintenance of grievance Redressal cell, Anti Ragging committee , Sexual Harassment Committee etc.
Library, ICT and Physical Infrastructure / Instrumentation	1. Library ICT and Physical Infrastructure. 2. Construction of both Boys Women's Hostels to cater to the

	needs of the students and the society at large.
Research and Development	1.College encourages the teaching members to present papers in State Level and College level Seminars, workshops and to act as resource persons. 2.Motivates the faculty members and the students to organise various seminars workshops at Institutional, University State levels. 3.Encourages the faculties to achieve higher and extra qualifications etc.
Examination and Evaluation	1. College has complemented traditional written examination with project work assignments, debates, group discussion, seminar lecturers etc to some extent. However the progress of the students is monitored by the system of continuous evaluation such as Mid-semester and End-Term Exam.
Teaching and Learning	1. Learning through Field work excursions. 2.Enhancement of learning skill of the students through participation in different seminars. 3. Continuous monitoring of learning through Mid-semester and End-Term Exam.
Curriculum Development	1. Inclusion of Educational Excursion. 2. Arrangement of more seminar works for various Honours Departments.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Student Admission and Support	1. Online admission. 2. Maintaining students database through Govt. website: www.dheodisha.gov.in
Examination	1. Examinations are conducted as per University norms and conditions.
Planning and Development	Every year annual Budgets are prepared in regards to payments to the staff members and all round development of the college.
Administration	1. Notice display system for students and other stakeholder.
Finance and Accounts	1.Reception of Salary from Govt. through Direct payment system.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support

		support provided	fee is provided	
Nill	Nil	Nil	Nill	Nill

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
00	0	12

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Nil

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
nil	0	0

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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal

	Yes/No	Agency	Yes/No	Authority
Academic	No	nil	No	IQAC
Administrative	No	Nil	No	GOVERNING BODY

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Providing valuable suggestion for development of the institution. • Pointing out the weakness of the college related Development and suggesting rectification. • Communicating views which the students feel shy to communicate directly to the teachers about the college and the department

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Opening of UG courses under DDCE mode. • Opening of PG courses under DDCE mode. • Opening of 3 Science Stream under Self Financing Mode.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Career Counselling Meeting	17/08/2019	17/08/2019	17/08/2019	115
2020	Spiritual Awareness Programme	10/03/2020	10/03/2020	10/03/2021	170

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day Gender Sensitization	15/03/2019	15/03/2019	55	65
International Womens Day	09/03/2019	09/03/2019	140	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

| | | | | | | | Nil | |

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	1	07/08/2019	1	Tree Plantation	Kadada U.P. School	40
2019	Nill	1	17/08/2019	1	Spritual Awareness Programme	College Campus	175
2019	Nill	1	08/09/2019	1	Observance of International Literacy Day	College Campus	85
2019	Nill	1	11/11/2019	1	National Education Day	College Campus	105
2019	Nill	1	26/01/2020	1	Observation of Republic Day	College Campus	175
2019	Nill	1	08/03/2020	1	Observation of World Womens Day	College Campus	130
2019	Nill	1	23/04/2020	1	World Book Day	College Campus	205
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	Nill	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of	15/08/2019	15/08/2019	130

Independence			
Celebration of Gandhi Jayanti	02/10/2019	02/10/2019	125
World AIDS Prevention Day	01/12/2019	01/12/2019	105
Celebration of Republic Day	26/01/2019	26/01/2019	135

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1 - Installation of ample number of power saving LED lights in the campus. 2 - Planting of plants /trees (Permanent Seasonal) inside the campus. 3 - Use of organic manures fertilizers in the college garden. 4 - Plastic free Campus. 5 - The SAMS adopts paperless working system at the time of admission.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE – 1 - NSS Activities The college has two Active NSS units, namely Unit I for Boys Unit. 2 for Girls under the able leadership of two Programme Officers, Both the Units are actively engaged in several activities within and outside the college. Some of these are : 3 - Celebration of World Population Day. 4 - Swachhata Pakhwada Programme. 5 - Tree plantation Programme. 6 - Celebration of Rashtriya Ekta Divas. 7 - Observance of World AIDS Day. BEST PRACTICE – 2 Maintenance of Environment Friendly campus. The college has a campus which is environment friendly green campus. The campus has both perennial and seasonal plants. The college regularly maintains these plants. All chemical fertilizers are replaced by bio-fertilizers for use in the college campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

1- It nurtures a sense of patriotic commitment by encouraging contributions to national development, like organizing tree plantation programms in and around the college. 2 - By organising regular Blood Donation Camps within the college premises, it is sensitive to the socially disadvantaged citizens. It organised the recent one on 06/11/2019. 3- Coordination of the NSS in AntiTobacco campaign points out the necessity of a healthy lifestyle and inculcates habits of selfrestraint and selfawareness. 4- Environment awareness Programms by NSS show commitment towards the development of the community. 5- The NSS volunteers have traffic control duties especially during the Durga Puja Festival, and Diwali Festivals. Saraswata Snataka Mahavidyalaya trains the students to pursue good life by encouraging them for practices in the field of sports and games and teaches them a lesson striving to win, yet becoming graceful in defeat. 6 -NSS is also known for its annual participation in the celebration of Independence Day and the Republic Day thus instilling a sense of understanding of our national values in the hearts of the youth of India.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

 1. Departmental Library for all subjects. 2. Conduct of National State Level Seminars. 3. Conduct of various Awareness Programmes. 4. Conduct of career counselling. 5. Enhancement of infrastructural facilities. 6. Intention for the opening of State Open University courses like UG and PG on Distance Mode.